



浙江大学
Zhejiang University

浙江大学国际校区学生选课使用指南

ZJUNV International Campus Class Enrollment User Guide



链接（Link）

- 浙江大学国际校区官方网站

<http://www.intl.zju.edu.cn/>

- 建议使用以下浏览器(**Recommended browser**):

电脑端(PC): IE浏览器(10.0版本以上), 火狐(FireFox)浏览器, Safari浏览器

移动端(Mobile): Safari浏览器, UC浏览器

- 帮助（**Tips**）

选课时, 建议使用个人电脑进行选课, 不要使用公共电脑

如果从myZJU跳转Peoplesoft时无法成功登陆, 建议清空浏览器缓存关闭浏览器, 再次尝试

INTL ID

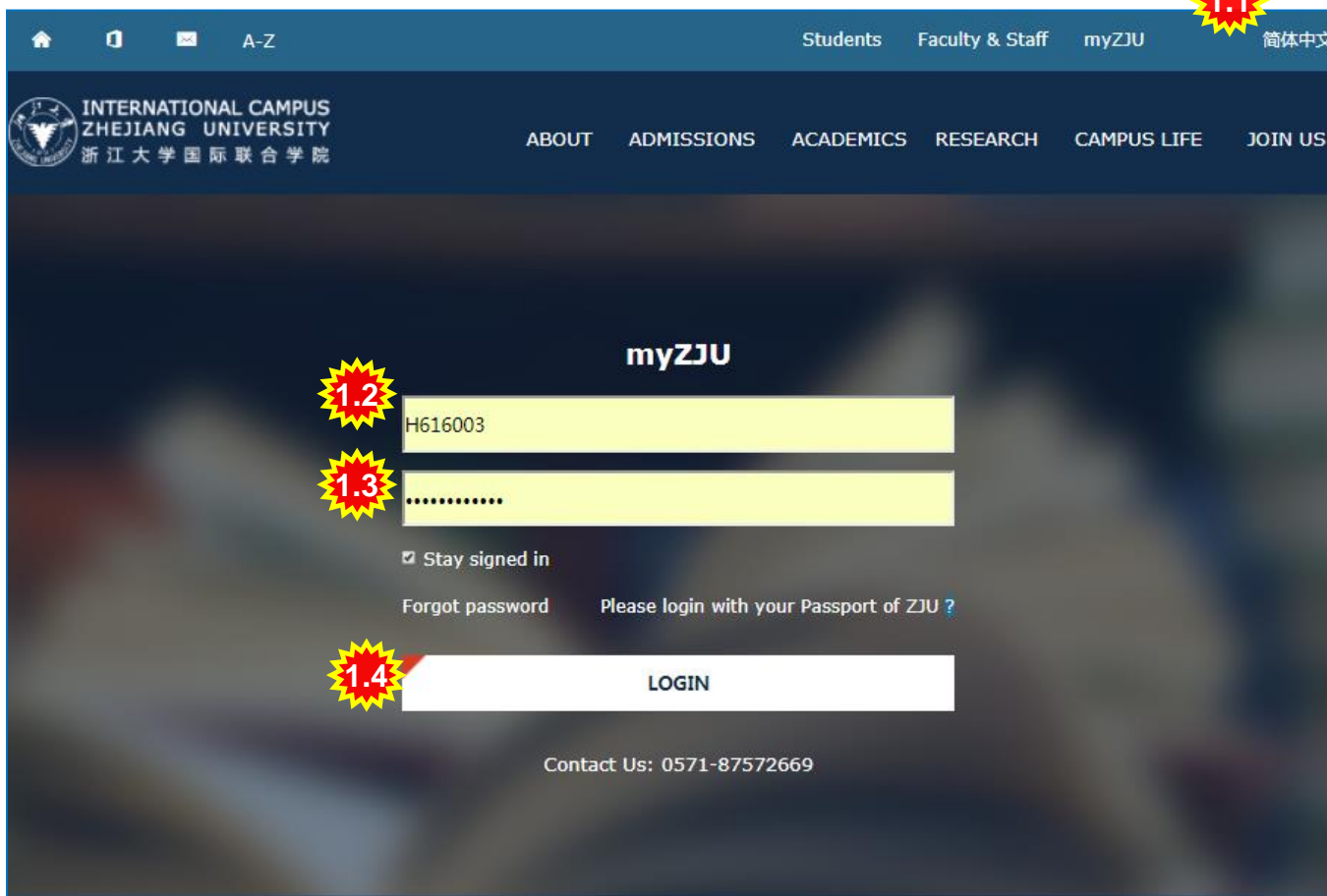
- INTL ID is administered by Library&Information Center as a way of identity authentication to access a variety of computing resources at International Campus Zhejiang University. It is a combination of your initials and some random number, e.g. abc123@intl.zju.edu.cn
- You will use INTL ID as your username when you login to many computing resources and it forms the basis of your International Campus email address(*@intl.zju.edu.cn).
- More Information about INTL ID

<http://its.intl.zju.edu.cn/en/content/860134>

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登录myZJU (Login myZJU)



The screenshot shows the myZJU login interface. At the top, there is a navigation bar with 'Students', 'Faculty & Staff', and 'myZJU' (highlighted with a red starburst '1.1'). Below this is a dark blue header for the 'INTERNATIONAL CAMPUS ZHEJIANG UNIVERSITY' with a menu including 'ABOUT', 'ADMISSIONS', 'ACADEMICS', 'RESEARCH', 'CAMPUS LIFE', and 'JOIN US'. The main content area is titled 'myZJU' and contains a login form. The form has two input fields: the first is labeled '1.2' and contains the text 'H616003'; the second is labeled '1.3' and contains a masked password '.....'. Below the password field is a checkbox labeled 'Stay signed in'. There are two links: 'Forgot password' and 'Please login with your Passport of ZJU ?'. At the bottom of the form is a large white button labeled '1.4' and 'LOGIN'. Below the button, the contact information 'Contact Us: 0571-87572669' is displayed.

1.1、选择你偏好的语言
(Please select a language)

1.2、输入你的INTL ID
(Please input your INTL ID)

1.3、输入你INTL ID对应的密码
(Please input the corresponding password)

1.4、点击LOGIN登陆
(Click LOGIN)

登录教学教务系统 (Login SCRS)

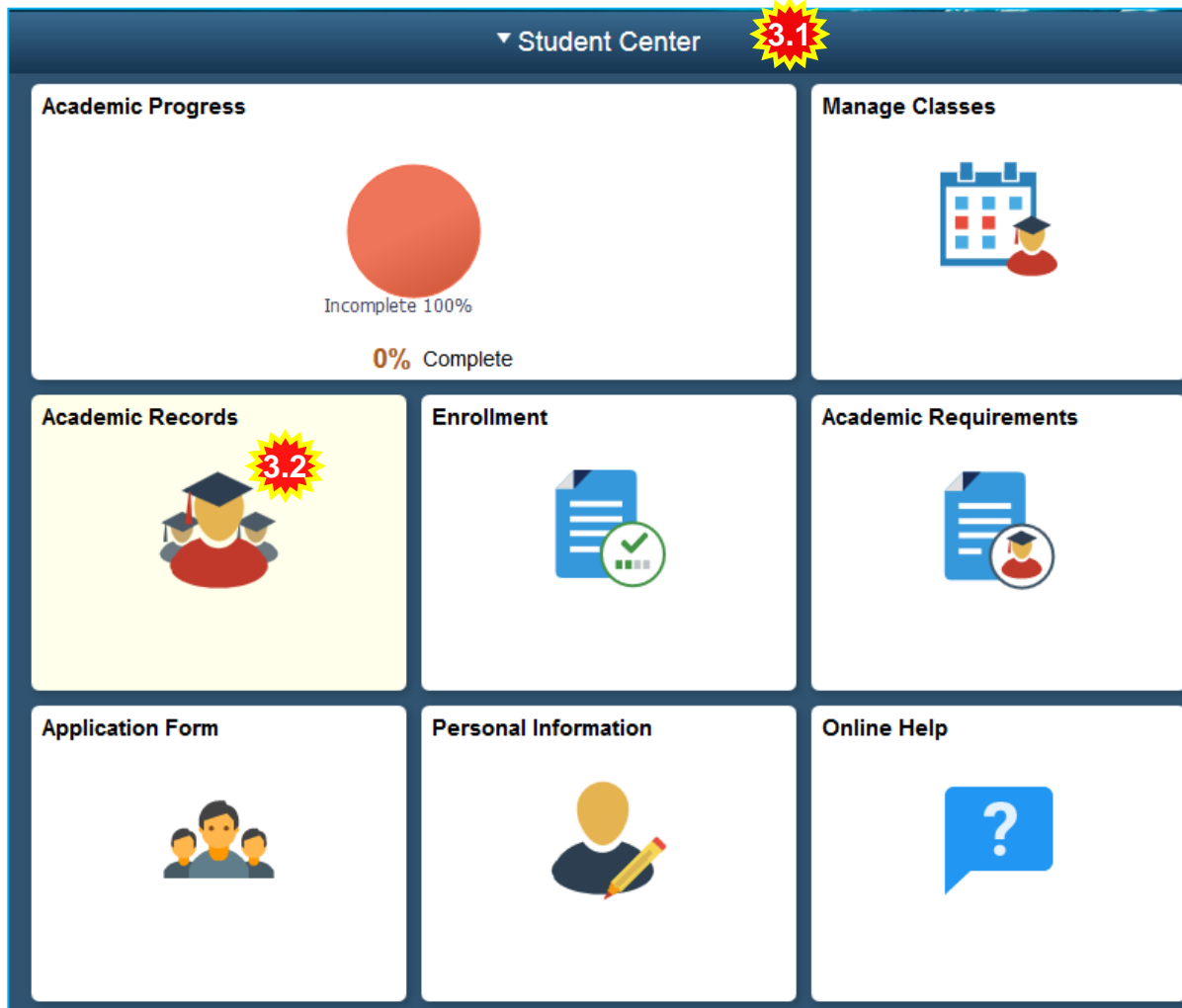
2.1

Academic	
Course Arrangement	
Academic Calendar	
PeopleSoft	
Blackboard	
Library	

Notice & Announcement		More>
Notice of Fire Control System Annual Detection	08/31/2017	
Notice of Power Outage	08/30/2017	
Notice on Pest Eradication Spray	07/31/2017	
Notice on the Adjustment of Dining Place	07/14/2017	
Notice re Summer Maintenance at Intl Campus	07/07/2017	
Notice re Campus Logistics Services plan during summer vacation	07/07/2017	
Notice on Office365 Migration Plan	07/04/2017	
Repost of the Notice re flood emergency handling from Campus Comprehensive Governance Committee	06/25/2017	

2.1、点击Peoplesoft跳转到教学教务系统(Please click Peoplesoft)

选课 (Class Enrollment)



3.1、学生中心 (Student Center)

3.2、点击Enrollment (Click Enrollment)

选课 (Class Enrollment)

Plan

Enroll

My Academics

my class schedule
add
drop
swap
edit
term information
textbook selection
evaluation

Enrollment Dates

To view appointments and enrollment dates for another term, select the term and click Change.

Year 2017 Fall Semester | Undergraduate | Zhejiang University

4.1

Session	Appointment Begins	Appointment Ends	Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
Regular Academic Session	15 September 2017 8:00AM	15 September 2017 6:00PM				

Term Enrollment Limits

Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units

SHOPPING CART

ADD CLASSES

4.2

4.1、在选课预约处，你可以看到自己的选课的时间段（Through Enrollment Appointment, you can see your enrollment date and time）

4.2、点击ADD CLASSES进行选课（Click ADD CLASSES）

选课 (Class Enrollment)

The screenshot shows a web application interface for class enrollment. At the top, there are navigation tabs for 'Plan', 'Enroll', and 'My Academics'. Below these are sub-tabs: 'my class schedule', 'add', 'drop', 'swap', 'edit', 'term information', 'textbook selection', and 'evaluation'. The main heading is 'Add Classes', followed by a progress indicator with three steps, the first of which is active. The first step is '1. Select classes to add'. Below this, there is instructional text: 'To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.' The current term is 'Year 2017 Fall Semester | Undergraduate | Zhejiang University'. There are 'Open' and 'Closed' status indicators. On the left, there is a 'Add to Cart' section with an input field for 'Enter Class Nbr' and an 'enter' button. Below that is a 'Find Classes' section with a radio button for 'My Requirements' and a 'search' button. A red starburst with the number '5.1' is overlaid on the 'search' button. On the right, there is a 'Year 2017 Fall Semester Shopping Cart' section which displays the message 'Your enrollment shopping cart is empty.'

5.1、点击Search 查找可选课程 (Click search)

选课 (Class Enrollment)

Add Classes

1
2
3

Search by My Requirements

Year 2017 Fall Semester | Undergraduate | Zhejiang University

[Return to 1. Select classes to add](#)

Select Display Option: Hide Requirement Details Show Requirement Details

✔ Taken
 ◆ In Progress
 ★ Planned

▼ Liberal Education Academic Requirement Not Satisfied

Liberal Education Course Not Satisfied

▼ Liberal Education Course
hide detail year 2017 fall semester

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL1001	Integrated English I	4.00			
ENGL1002	Integrated English II	2.00			
MITR2001	Military Theroy	1.50			
PE1001	Physical Education I	1.00			
PE2001	Physical Education III	1.00			
PS1001A	Chinese Social Development Sit	0.00			
PS2011	Thoughts and Ideology of Socia	4.00			

View All |
First
1-7 of 7
 Last

6.1、点击Physical Education I，对体育 I 进行班级选择（Click Physical Education I）

选课 (Class Enrollment)

Year 2017 Fall Semester Course Schedule 7.2

My Class Schedule show all

ENGL 1000 Room: TBA

Shopping Cart

Your shopping cart is empty.

Open Closed

PE 1001 sections for Year 2017 Fall Semester 7.3

Section	Session	Status				
PR1-PRA (1129)	1	●	select			
Days	Start	End	Room	Instructor	Dates	
Th	3:00PM	4:50PM	Indoor Basketball Court	金蕊娟	14/09/2017 - 28/12/2017	
Section	Session	Status				
PR2-PRA (1127)	1	●	select			
Days	Start	End	Room	Instructor	Dates	
Th	1:00PM	2:50PM	Soccer & Track Field	柳志鹏	14/09/2017 - 28/12/2017	
Section	Session	Status				
PR3-PRA (1133)	1	●	select			
Days	Start	End	Room	Instructor	Dates	
Th	1:00PM	2:50PM	Outdoor Tennis Court	刘剑	14/09/2017 - 28/12/2017	

7.1、点击show all展示你选择成功的所有课程 (Click 'show all' to show the all successful classes)

7.2、点击Shopping cart你可以看到你已经选的课(未选择成功, 仅加入了购物车中) (Click 'Shopping Cart' to view the selected class)

7.3 选择你想选的课程, 然后点击select class (Select what you want , then click 'select class')

选课 (Class Enrollment)

Add Classes

1
2
3

1. Select classes to add - Enrollment Preferences

Year 2017 Fall Semester | Undergraduate | Zhejiang University

PE 1001 - Physical Education I

Class Preferences

PE 1001-PR1	Practicum ● Open	Permission Nbr	<input type="text"/>
Session	Regular Academic Session	Grading	Hundred Point Scale
Career	Undergraduate	Units	1.00

Enrollment Information

- BasketBall

CANCEL
NEXT

Section	Component	Topic	Days & Times	Room	Instructor	Start/End Date
PR1	Practicum	Indoor Basketball Court	Th 3:00PM - 4:50PM	Indoor Basketball Court	金慧娟	14/09/2017 - 28/12/2017

8.1、这里显示的是该班级的教学内容 (The Content of this class)

8.2、继续点击NEXT，添加课程到Shopping Cart (Click 'NEXT')

8.1

8.2

选课 (Class Enrollment)

Add Classes

1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ PE 1001 has been added to your Shopping Cart.

Year 2017 Fall Semester | Undergraduate | Zhejiang University

Open
 Closed

Add to Cart:

Enter Class Nbr

Find Classes

My Requirements

Year 2017 Fall Semester Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	PE 1001-PR1 (1129)	Th 3:00PM - 4:50PM	Indoor Basketball Court	慈.金	1.00	<input checked="" type="radio"/>

9.1、说明你已经将该课程添加到Shopping Cart中 (It shows the class has been added to the shopping cart)

9.2、如果你还想继续选课，请继续点击search，继续添加课程 (If you want to select another one ,click 'search')

9.3、如果你不想选择别的课，请点击 PROCEED TO STEP 2 OF 3 (If you don't want to select another one ,click 'PROCEED TO STEP 2 OF 3')

9.2

9.3

选课 (Class Enrollment)

Add Classes 1 2 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Year 2017 Fall Semester | Undergraduate | Zhejiang University

Open
 Closed

Class	Description	Days/Times	Room	Instructor	Units	Status
PE 1001-PR1 (1129)	Physical Education I (Practicum)	Th 3:00PM - 4:50PM	Indoor Basketball Court	慈. 金	1.00	<input checked="" type="checkbox"/>

10.1、此区域显示了你所选的所有课程
(This area shows the classes which you have selected)

10.2、点击FINISH ENROLLING 完成选课，恭喜你，你的选课之旅已经结束
(Click 'FINISH ENROLLING')

选课 (Class Enrollment)

go to ...

»»

Search

Plan

Enroll

My Academics

my class schedule

||

add

||

term information

Add Classes

1
2
3

3. View results

View the following status report for enrollment confirmations and errors:

Academic Year 2015-16 Term 1 | Undergraduate | CUHK(SZ)

✓ Success: enrolled
 ✗ Error: unable to add class

Class	Message	Status
ECO 3011	Error: You are already enrolled in this class. Multiple enrollment for this class is not allowed.	✗
MKT 2010	Success: This class has been added to your schedule.	✓

11.1

MY CLASS SCHEDULE

ADD ANOTHER CLASS

11.1、此区域显示了你的选课是否成功
(This area shows the result)

查看课程表 (View My Class Schedule)

The screenshot shows a 'Student Center' dashboard with a grid of eight tiles. A red starburst with the number '12.1' is positioned over the top right corner of the 'Academic Progress' tile. The tiles are: 'Academic Progress' (0% Complete), 'Manage Classes' (calendar icon), 'Academic Records' (graduation cap icon), 'Enrollment' (document with checkmark icon and a red starburst with '12.2'), 'Academic Requirements' (document with graduation cap icon), 'Application Form' (group of people icon), 'Personal Information' (person with pencil icon), and 'Online Help' (question mark icon).

12.1、学生中心 (Student Center)

12.2、点击Enrollment (Click Enrollment)

查看课程表 (View My Class Schedule)

< Student Center
Enrollment

go to ...
»

Plan
Enroll
My Academics

my class schedule
add
drop
swap
edit
term information
textbook selection
evaluation

My Class Schedule

Select Display Option List View Weekly Calendar View

<< previous week
Week of 18/9/2017 - 24/9/2017
next week >>

Show Week of Start Time End Time refresh calendar

Time	Monday 18 Sep	Tuesday 19 Sep	Wednesday 20 Sep	Thursday 21 Sep	Friday 22 Sep	Saturday 23 Sep	Sunday 24 Sep
8:00AM							
9:00AM							
10:00AM							

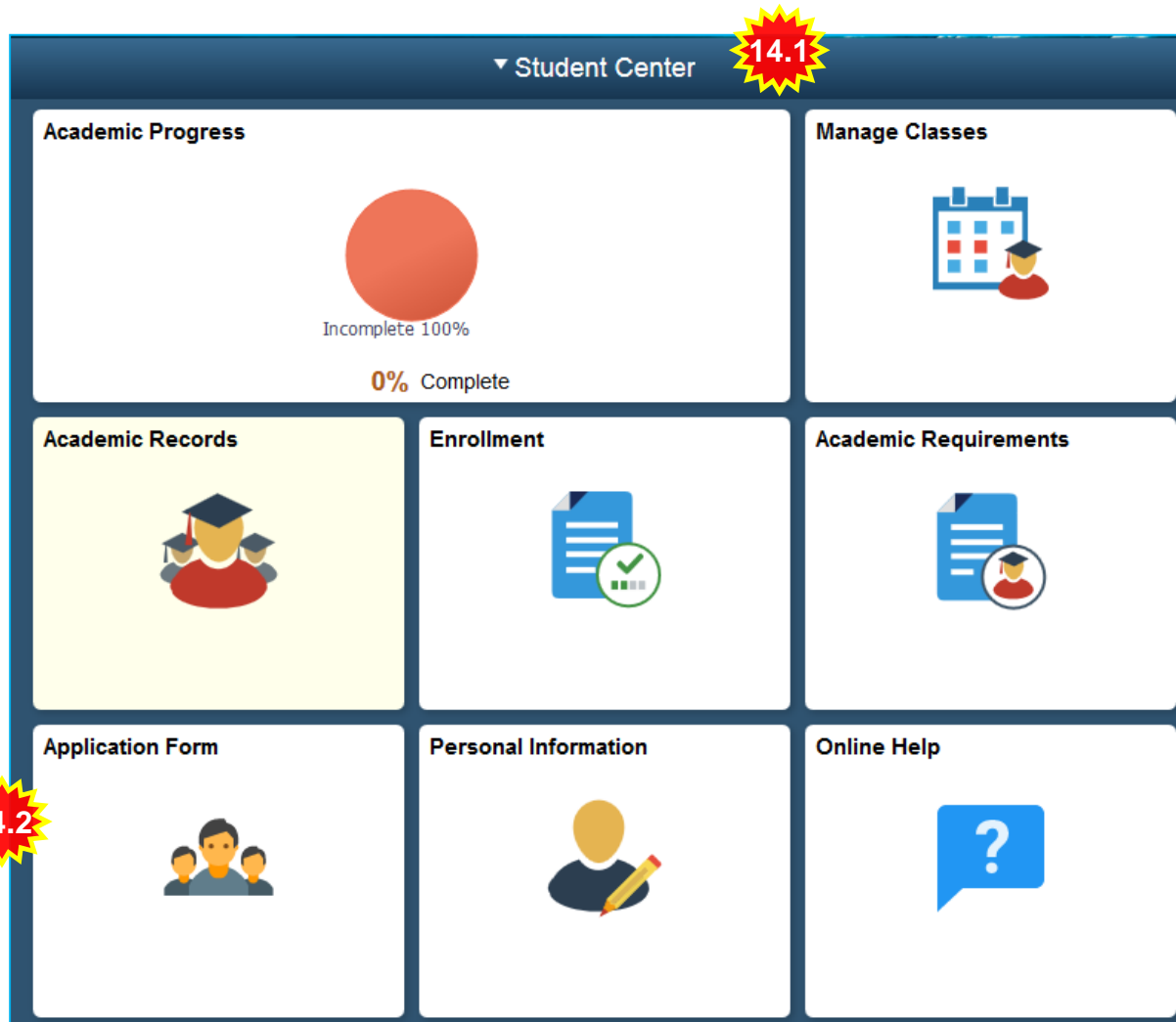
13.1

13.2

13.1、点击My Weekly Schedule (Click My Weekly Schedule)

13.2、在此区域你所选的课程将以课程表的形式展现出来
(It shows your weekly scheduled classes)

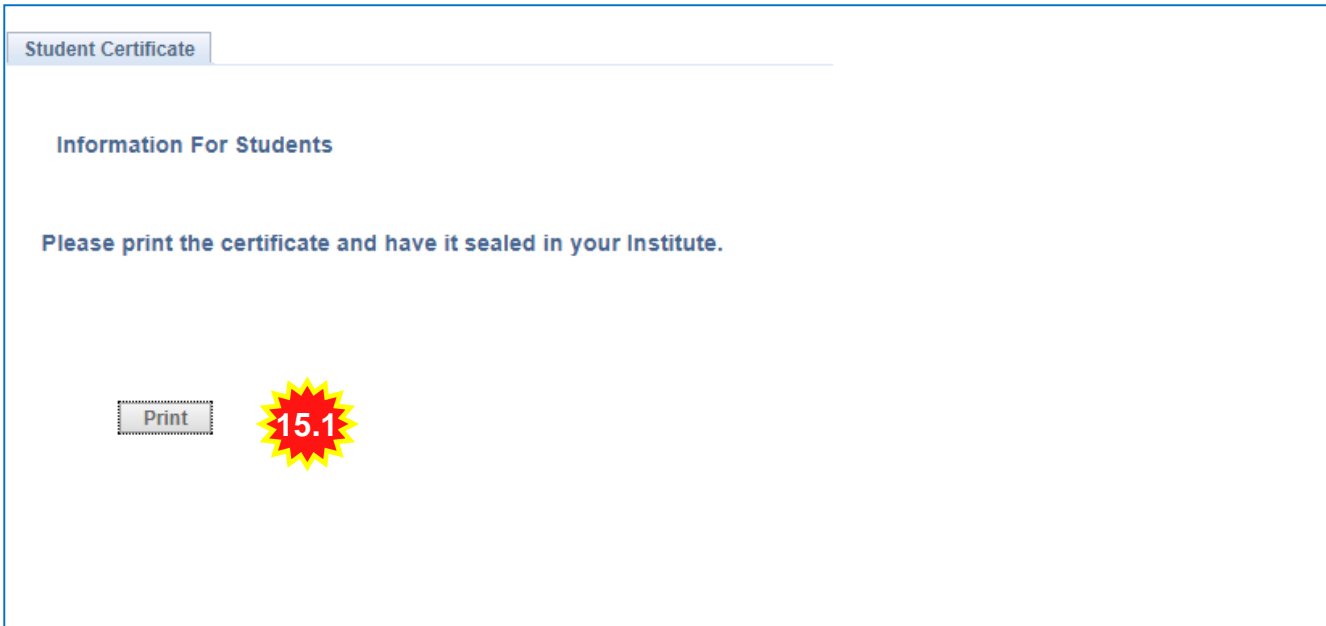
打印在校证明 (Print Student Certificate)



14.1、学生中心 (Student Center)

14.2、点击Application Form (Click Application Form)

打印在校证明（Print Student Certificate）



The screenshot shows a web interface for printing a student certificate. At the top left, there is a tab labeled "Student Certificate". Below it, the heading "Information For Students" is displayed. The main text reads: "Please print the certificate and have it sealed in your Institute." At the bottom left, there is a "Print" button with a dotted border. To the right of the button is a red starburst graphic containing the number "15.1".

15.1、点击Print按钮打印在校证明（Please click print）

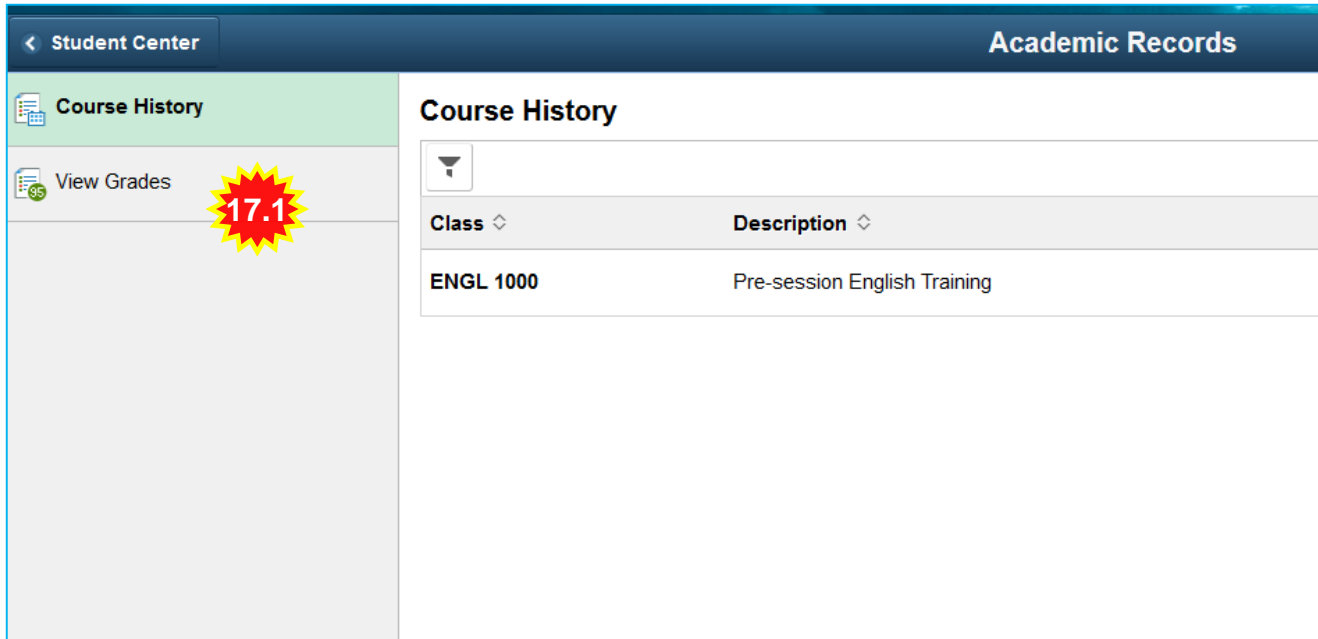
查看成绩 (View Your Grade)



16.1、学生中心 (Student Center)

16.2、点击Academic Records (Click Academic Records)

查看成绩 (View Your Grade)



Student Center **Academic Records**


Course History

View Grades 17.1

Class	Description
ENGL 1000	Pre-session English Training

17.1、点击View Grades (Please click View Grades)

查看成绩 (View Your Grade)

Select a Value	
Year 2017 Fall Semester	
Undergraduate	

18.1、选择学期 (Select the term)

查看成绩 (View Your Grade)

Academic Records					
Class	Description	Units	Grading	Grade	Grade Points
Term GPA 0.000 >					
Cumulative GPA 0.000 >					
ENGL 1000	Pre-session English Training		Hundred Point Scale	19.1	

19.1、此处你将会看到你的成绩 (Here you can see you grade)

查看培养方案 (View Your Academic Advisement)

The screenshot displays a 'Student Center' dashboard with a grid of nine tiles. A red starburst labeled '20.1' is positioned over the 'Student Center' header. The tiles are:

- Academic Progress:** Shows a red circle with 'Incomplete 100%' and '0% Complete' below it.
- Manage Classes:** Features a calendar icon with a graduation cap.
- Academic Records:** Features an icon of a student with a graduation cap.
- Enrollment:** Features a document icon with a green checkmark.
- Academic Requirements:** Features a document icon with a graduation cap and a red starburst labeled '20.2'.
- Application Form:** Features an icon of three people.
- Personal Information:** Features an icon of a person with a pencil.
- Online Help:** Features a blue speech bubble with a white question mark.

20.1、学生中心 (Student Center)

20.2、点击Academic Advisement (Click Academic Advisement)

查看培养方案 (View Your Academic Advisement)

Zhejiang University | Undergraduate

This report last generated on 08/09/2017 5:34PM

collapse all expand all

✓ Taken
◆ In Progress
★ Planned

Liberal Education Academic Requirement

Not Satisfied: Liberal Education Academic Requirement

- Units: 28.00 required, 0.00 taken, 28.00 needed

Liberal Education Course

Not Satisfied: Liberal Education Course

Liberal Education Course

Not Satisfied: Liberal Education Course

- Units: 28.00 required, 0.00 taken, 28.00 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL1001	Integrated English I	4.00			
ENGL1002	Integrated English II	2.00			
HIST2001	Modern Chinese History	2.50			
LAW1001	Character Cultivation and Basi	2.50			
MITR1001	Military Training	2.00			
MITR2001	Military Theroy	1.50			
PE1001	Physical Education I	1.00			

21.1

21.1、此处你将会看到你的培养方案 (Here you can see you academic Advisement)

Thank You

