

Document of ZJU-UIUC Institute

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Issued by: Hanying Li

Work Scope of ZJU-UIUC Institute Leaders

The work scope of ZJU-UIUC Institute leaders is as follows:

Acting Vice Dean: Hanying Li

Authority: ZJUI's overall operations.

Responsibility: strategy, communicate with UIUC, faculty recruitment and management, development planning and liaison, domestic student admission, research, technology and innovation.

Supervisory role: General Administration Office, Academic Affairs Office for Graduates & Research Affairs Office, Human Resources Office, Construction and Development Office.

Executive Dean: Jianming Jin

Responsibility: international collaboration (shaping the future of educational partnership between ZJU and UIUC, forging new collaborative research opportunities between the Institute and potential partners), development planning and liaison, academic discipline development, faculty development, research, technology, and innovation, student exchange with UIUC, international student admission, coordinate with UIUC to send UIUC loan faculty to ZJUI.

Supervisory role: international student admission, Faculty Advisory Committee, faculty governance, ZJU Partner Office at UIUC.

Supporting supervisory role: Academic Affairs Office for Undergraduates,

Academic Affairs Office for Graduates & Research Affairs Office, Construction & Development Office, Teaching Labs Center, ZJUI's overall administrative operations.

Vice Dean: Hao Ma

Authority: operation of the Party affairs of ZJUI.

Responsibility: daily administration, teaching, laboratory facilities and equipment, construction, student affairs, financial affairs, staff recruitment and management, disciplinary inspection and monitoring, news media and visits, information security.

Supervisory role: Academic Affairs Office for Undergraduates, Student Affairs Office, Teaching Labs Center.

Supporting supervisory role: General Administration Office, Human Resources Office.

Vice Dean: Xiangrong Chen

Responsibility: local cooperation.

Supporting role: research, technology and innovation, graduate education and teaching.

Supporting supervisory role: Construction and Development Office.

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December 30th, 2020